

CASE STUDY

SPF Electrical Ltd

Key facts of the installation

Organisation

SPF Electrical Ltd

Business Sector

Electrical installation and design

Number of employees

N/a - field staff at various locations

Key Issue

With numerous employees working in the field, time and attendance is of key importance for SPF Electrical Ltd. SPF commissioned Autotime Solutions to install an automated time & attendance system to accurately monitor field workers to ensure they work the hours they are paid for.

Products supplied

- Tempore mobile time-tracking, monitoring & activity logging

Benefits

- Automated time & attendance
- Accurate timesheets – potential of employee time fraud eliminated
- Reduced data entry errors when calculating payroll or recording attendance
- Easy to use and train
- Easily portable from site to site as contracts start and finish
- No need for costly network cabling on each site
- Ensure health & safety on remote sites

Solution Overview

Keeping track of employees' hours is never easy, but for SPF Electrical Ltd, which has a remote workforce working on several different contracts at any one time, it was proving extremely difficult.

SPF Electrical Limited now has a new automated time and attendance system which is capable of accurately tracking the whereabouts of their staff. The new system has improved the payroll process and has helped to maintain the health and safety of employees.



“... it was difficult to know exactly how long employees were spending on site. The Tempore system takes away this worry. We can easily see if staff are turning up late or leaving early!”

DANIEL WILLIAMS, DIRECTOR
AT SPF ELECTRICAL LTD.



S.P.F. Electrical Limited

SPF Electrical Limited is a well-established Midlands based electrical and mechanical company having a wealth of experience in the installation and design field. The company was established in 1990 and by operating throughout the country has grown from strength to strength building a strong competitive customer base.

SPF has established an enviable reputation for quality and service with an ever growing client bank of prestigious customers including Laser Build Construction, Galliford Midlands, Mansell Construction Limited, Willmott Dixon Limited, John Mowlem & Company Limited, Frank Haslam Milan, George Wimpey and Midas Construction.

Customer Challenge

With a diverse employee population spread over numerous temporary sites, SPF was finding it difficult to track the amount of time employees spent on each site. They needed a system to prove that staff started and finished at specific times and to make sure that staff were working the hours that they were paid for.

The contract lengths that SPF carries out can vary greatly from one week to a year. Because of this they needed a system that could be easily moved to a new site once a contract was complete. Traditional time and attendance systems such as swipe card systems were not suitable as they require costly and inconvenient IT cabling and a permanent location in order to work.

The Business Solution – a well run project

SPF Electrical Ltd replaced their existing paper based system with a newer and more efficient time and attendance management solution that was capable of coping with the temporary nature of a workers typical day.

Using a combination of Tempore Time Control software, employee keys and collect units, a system was achieved whereby all employees can clock on to the collect unit when they arrive and leave sites. This information can then be uploaded to the software at head office by various means such as Tempore download key, a supervisor's laptop or a mobile phone GSM procedure.

Once the data is collated in the software various management reports can be compiled – thus discouraging employees from arriving at work late and leaving early.

The new system allows the HR department to keep personal records of the staff in one place and run reports without a manual search or filing system.



The system can also be used as a cost analysis tool – SPF find it useful to compare budgeted hours to actual time spent on site. This way they can see how accurate their costing procedure is and ultimately how profitable.

SPF's clients are also happy with the introduction of the system as they feel they are dealing with a conscientious company who can provide them with accurate records of hours worked by staff – in other words they receive the service they pay for.

Recommendation – An excellent product and a positive relationship

Daniel Williams, Director of SPF Electrical Ltd says: "SPF's employees have readily – and positively – accepted the new time and activity recording system. They liked the system's user-friendliness and the clarity of the information, while management support was able to save considerable time due to the convenient and powerful management functions."

"Having such a widespread workforce, it was difficult to know exactly how long employees were spending on site. The Tempore system takes away this worry. We can easily see if staff are turning up late or leaving early."

